

## 7.1.8

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words)**

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Any other relevant information

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# **GO indicating reservations in admission to various programs**

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**MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)**

Vijayaram Nagar Campus, Chintalavalasa, Vizianagaram-535005, Andhra Pradesh

Accredited by NAAC with 'A' Grade & Listed u/s 2(f) & 12(B) of UGC

(Approved by AICTE, New Delhi and Permanently Affiliated by JNTUK-Kakinada)

NBA Accredited UG Courses: B.Tech(MEC), B.Tech(CIV), B.Tech(EEE), B.Tech(ECE), B.Tech(CSE), B.Tech(IT),  
B.Tech(MEC) & B.Tech(CHE) and PG Course: MBA

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

**HIGHER EDUCATION DEPARTMENT - ADMISSION OF STUDENTS IN PROFESSIONAL COURSES IN UNAIDED NON-MINORITY INSTITUTIONS - THE ANDHRA PRADESH UN-AIDED NON-MINORITY PROFESSIONAL INSTITUTIONS (REGULATION OF ADMISSIONS INTO UNDER-GRADUATE AND PHARM-D (DOCTOR OF PHARMACY), PROFESSIONAL COURSES THROUGH COMMON ENTRANCE TEST) RULES 2011 - ORDERS- ISSUED.**

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HIGHER EDUCATION (EC.2) DEPARTMENT

G.O.Ms.No 74

Dated:28 -07-2011.  
Read the following:-

- 1) G.O.Ms.No.53, Higher Education (EC) Dept., Dt.10.5.2006.
- 2) G.O.Ms.No.62, Higher Education (EC) Dept., Dt.26.5.2006.
- 3) G.O.Ms.No.124, Higher Education (EC.2) Dept., Dt.19.8.2006.
- 4) G.O.Ms.No.191, Higher Education (EC) Dept., Dt.6.10.2007
- 5) G.O.Ms.No.68, Higher Education (EC) Dept., Dt.10.7.2008.
- 6) G.O.Ms.No.110, Higher Education (EC) Dept., Dt.14.7.2008.
- 7) G.O.Ms.No.140, Higher Education (EC) Dept., Dt.31.7.2008.
- 8) G.O.Ms.No.175, Higher Education (EC) Dept., Dt.19.7.2008.
- 9) G.O.Ms.No.6, Higher Education (EC) Dept., Dt.27.1.2009.
- 10) G.O.Ms.No.59, Higher Education (EC) Dept., Dt.13.7.2009.
- 11) G.O.Ms.No.152, Higher Education (EC) Dept., Dt.5.12.2009.
- 12) AICTE revised approval Process Hand Book 2011-12 and notification dt.4.7.2011.

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**ORDER:**

In the G.O. 1<sup>st</sup> read above Government have issued rules for Admission of students in Professional courses in Unaided Non-Minority Institutions. The said rules were subsequently amended through the G.Os 2<sup>nd</sup> to 11<sup>th</sup> read above. The All India Council for Technical Education has notified a new Regulation in vide reference 12<sup>th</sup> read above for prescribing 45% qualifying marks for entry into under graduate professional courses (40% in case of Reserved Categories) in the aggregate or group subject. In view of the above, Government have decided to issue a fresh set of Comprehensive rules for Admission of students in Professional courses in Unaided Non-Minority Institutions.

2. The following notification will be published in an Extra Ordinary Issue of Andhra Pradesh Gazette, dt.28.07.2011.

**NOTIFICATION**

In exercise of the powers conferred by sections 3 and 15 of the Andhra Pradesh Educational Institutions (Regulation of Admission and prohibition of Capitation Fee) Act, 1983, (Andhra Pradesh Act 5/1983) and in supersession of the Andhra Pradesh Unaided Non-Minority Professional Institutions (Regulation of Admissions into under-graduate Professional Courses through Common Entrance Test) Rules, 2006 issued in G.O.Ms.No.53, Higher Education (EC) Dept, dated 10.5.2006 as subsequently amended, the Governor of Andhra Pradesh hereby makes the following Rules for admission into under Graduate Professional Courses in Engineering (including Technology) and Pharmacy in Un-aided Non-Minority Professional Institutions in the State.

### **1. Short Title, applicability and commencement:**

- (i) These rules may be called the Andhra Pradesh Unaided Non-Minority Professional institutions (Regulation of Admissions into Under-graduate and Pharm.D (Doctor of Pharmacy) Professional Courses through Common Entrance Test) Rules, 2011.
- (ii) They shall apply to all Unaided non-Minority Professional Institutions imparting Under-Graduate professional Courses in Engineering (Including Technology) and Pharmacy in the State.
- (iii) They shall come into force from the academic year 2011-12.

### **2. Definitions:**

- (i) In these rules, unless the context to otherwise requires:
  - (a) "Act" means the Andhra Pradesh Educational Institutions (Regulation of Admissions and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act No. 5 of 1983).
  - (b) "Admissions and Fee Regulatory Committee" (AFRC) means Committee established and constituted by the Government for regulating the admissions and for fixing the fees to be charged from candidates seeking admission into Unaided Minority and Non-Minority Professional institutions.
  - (c) "Common Entrance Test" means EAMCET/EAMCET-AC, the examination conducted for assigning rank or merit to candidates, which will be the basis for admission of the candidates into the first year of concerned Under-Graduate Courses in various Unaided Non-Minority Professional Institutions in the State.
  - (d) "Competent Authority" means the Chairman, Andhra Pradesh State Council of Higher Education.
  - (e) "Convener of EAMCET Admissions" means the Commissioner / Director of Technical Education or any other officer of such rank, nominated by the Competent Authority for selection and allotment of candidates for admission.
  - (f) "Convener of EAMCET-AC Admissions" means a person nominated by the Association(s) of Unaided Professional Colleges for selection and allotment of qualified candidates for admission.
  - (g) "Eligible Candidate" means the candidate who is eligible for admission as per the eligibility criteria prescribed under Rule 4 hereunder.
  - (h) "Government" means State Government of Andhra Pradesh.

- (i) "Inspecting Authority" means the Authority/Officer appointed by the Admission and Fee Regulatory Committee for inspecting and scrutinising the Admissions of the candidates made in the Un-aided Professional Institutions.
  - (j) "Institutions" means, unless otherwise specifically mentioned, all the Unaided Non-Minority Professional Institutions imparting Professional Courses in Engineering (Including Technology) and Pharmacy.
  - (k) Non-Resident Indian (NRI) / NRI Sponsored Candidates means a candidate, born to a parent of Indian Origin residing outside the country or 'ward' of a person of Indian Origin residing outside the country, and who has passed the qualifying examination or its equivalent.
  - (l) "Qualified Candidate" means the candidate who passed the qualifying examination obtained not less than 45% marks (40% in case of Reserved Categories) in the prescribed group subjects and has appeared for the Common Entrance Test EAMCET/EAMCET-AC, as the case may be, for admission into the related Professional Course and has been assigned ranking in the Common Merit List.
  - (m) "Qualifying Examination" means the examination of the minimum qualification passing of which with not less than 45% marks (40% in case of reserved categories) in the prescribed group subjects entitles one to seek admission into the relevant Professional Course as prescribed in the Andhra Pradesh Common Entrance Test for entry into Engineering; Pharmacy, Agricultural, Medical and Dental courses Rules, 2011.
  - (n) "Single Window System" means a system by which available seats in all the Institutions are offered through Common Centralized Counseling or Decentralized Online Counseling to qualified candidates in order of merit in the Common Entrance Test.
  - (o) "State **Council**" means the Andhra Pradesh State Council of Higher Education, constituted under the Andhra Pradesh Council of Higher Education Act, 1988 (Andhra Pradesh Act No.16 of 1988).
  - (p) "University" means the University concerned in which the particular courses are offered
- (ii) Words and expressions used but not defined in these rules shall have the same meaning assigned to them in the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983. (Andhra Pradesh Act 5 of 1983) and the

Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental Courses Rules, 2011.

**3. Allotment of Seats:**

- (i) The seats to be allotted in each Un-aided Non-Minority Professional Institution under these Rules for Admission of Candidates shall be classified as:
- (1) Category A seats
  - (2) Category B seats
- (ii) The Category A seats shall be 70% of sanctioned intake of seats in each course in Un-Aided Non-Minority Professional Institution, which shall be filled with eligible candidates on the basis of Rank obtained at EAMCET / EAMCET-AC, as the case may be, following the provision of sub rule (i) of Rule 6 and Rule of Reservation laid down in Rule 7.
- (iii) The Category B Seats shall be 30% of the total intake of seats in each course in respect of Un-Aided Non-Minority Professional Institutions, which shall be open for admission to all the eligible candidates on merit basis including candidates belonging to other States and Union Territories of India and NRIs / NRI Sponsored Candidates, following the provisions of sub rule (ii) of Rule 6.
- (iv) The sanctioned intake of seats in Under graduate Pharmacy and Pharm.D (Doctor of Pharmacy) Courses in each institution shall be filled up by eligible candidates from M.P.C. and Bi.P.C streams in the ratio of 50:50. Vacant seats, if any, in either stream shall be filled up by eligible candidates in the other stream.

**4. Eligibility Criteria for Admission:**

The eligibility criteria for Admission into Engineering (including Technology), Pharmacy, and Professional Courses shall be as mentioned below:

- (i) The Candidate shall be an Indian National or Persons of Indian Origin (PIO) / Overseas Citizen of India (OCI) Card Holders.
- (ii) In respect of Under-graduate Professional Courses in Engineering (Including Technology) and Pharmacy the candidate should have completed 16 years of age as on 31<sup>st</sup> December of the Academic year for which the admissions are being conducted. In respect of Pharm.D (Doctor of Pharmacy) course the candidate should have completed 17 years of age as on 31<sup>st</sup> December of the Academic year for which the admissions are being conducted.
- (iii) The candidate should have passed the qualifying examination (10+2) conducted by the Board of Intermediate Education, Andhra Pradesh or equivalent with Physics & Mathematics as compulsory subjects along with one of the Chemistry/Bo-Technology/Biology subjects and obtained at-least 45% marks in the above subjects taken together/ (40% in case of candidates belonging to reserved categories) and should have secured a rank at the Common Entrance Test and shall satisfy other conditions laid down in these Rules:

- (iv) The Candidate should satisfy Local/Non-Local status requirement for admission into Category A seats as laid down in the Andhra Pradesh Educational Institutions (Regulation of Admissions) order, 1974 as subsequently amended.
- (v) Candidates should satisfy the eligibility requirements for Admission into Category 'B' seats as laid down in Rule 6(ii) of these rules.

#### **5. Method of Admission:**

The general guidelines for the admission of candidates into Private Un-Aided Non-Minority Professional Institutions offering Engineering (Including Technology) and Pharmacy shall be as follows,-

- (i) (1) All the Category A seats shall be filled by the respective Institutions by admitting candidates as allotted by the Convener of EAMCET admissions/ Convener of EAMCET - AC admissions, as the case may be, depending upon the option exercised by the institution as per sub-clause (4) of clause (a) in Rule 11 of the Andhra Pradesh Common Entrance Test for entry in to Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (2) All the Category B seats shall be filled by the respective Institutions on merit basis following the procedure laid down in the Rule 6(ii) hereunder.
- (ii) The Convener of EAMCET admissions / Convener of EAMCET – AC admissions shall allot candidates to Institutions in terms of Rules laid down herein.
- (iii) The admissions shall be made in the order of merit on the basis of the ranking assigned in EAMCET/EAMCET – AC as per Rule 5 / sub Rule (7) of Rule 12 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (iv) The total number of candidates to be admitted in each course in the Un-aided Non-Minority Professional Institutions shall not exceed the limits prescribed by the All India Council for Technical Education / Pharmacy Council of India, as the case may be from time to time
- (v) The admission of the candidates made in various Un-aided Non-Minority Professional Institutions shall be subject to scrutiny by the inspecting Authority appointed for the purpose.

#### **6. PROCEDURE OF ADMISSIONS:**

##### **(i) TO FILL UP CATEGORY- A SEATS (70%):**

For the purpose of admissions for Category- A seats, all the Institutions shall be divided into two groups viz., EAMCET and EAMCET –AC streams basing on the option exercised by them as per sub-clause (4) of clause (a) in Rule 11 of Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules -2011. There shall be separate counseling for admission in respect of each stream through Single Window System. The procedure to be followed for such admissions shall be as given below:

**(a) ADMISSIONS INTO NON-MINORITY INSTITUTIONS UNDER EAMCET STREAM:**

- (1) A Committee for EAMCET Admission into Institutions, which opted for EAMCET, shall be constituted by the Competent Authority with the following members to advise the Convener of EAMCET Admissions, in the matters relating to admissions and on such other matters necessary for the smooth conduct of admissions.
- (a) Chairman of Andhra Pradesh State Council of Higher Education. ....(Chairman)
  - (b) Secretary of Andhra Pradesh State Council of Higher Education.
  - (c) Convener of EAMCET Admissions (Member Convener).
  - (d) Professor in-charge of Computer / online systems in admission camp.
  - (e) Two representatives of the Universities as nominated by the State Council.
  - (f) Three representatives of the Private Unaided Technical Institutions as nominated by the State Council.
  - (g) Commissioner / Director of Technical Education or his nominee.
  - (h) One special invitee nominated by the State Council.
- (2) The Convener of EAMCET Admissions shall collect Rank lists of the qualified candidates of EAMCET prepared by the Convener of EAMCET, as per sub-rule (3) of Rule 5 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (3) The Convener of EAMCET Admissions shall prepare and notify the schedule for admissions, venue, timings and all other necessary details in at least three leading newspapers one each in Telugu, Urdu and English, at least 8-10 days before the commencement of counselling. The decision of the Committee for EAMCET Admissions shall be final in issuing notification and the schedule and procedure of counselling.
- (4) The Convener of EAMCET Admissions shall adopt computerised Single Window system of Counselling either by following centralized or decentralized Online Counselling at various centres for the convenience of the Candidates and shall prepare the seat matrix of Unaided Non-Minority Professional Institutions. He shall make all the necessary arrangements for manpower, admission venue, drawing scrutiny officers from other departments, fee collection, networking, facilities for Online Counselling at various centres, mobilization of software etc., in consultation with the Admission Committee.
- (5) No Management of Unaided Non-Minority Professional Institution shall issue notification and call for applications for admission separately or individually except as provided in Rule 6 (i) (a) (11) and Rule 6(i) (b) (11) of these rules.
- (6) Candidates shall be called for counselling and provisional allotment of Courses / Institutions shall be made in the order of merit assigned at EAMCET by following the Rules of Reservation issued by the Government from time to time and G.O.Ms.No.550, Higher



Education Department dated: 30.7.2001 and such allotment is only provisional.

- (7) The selection of candidates and allotment of Courses / Institutions in respect of Unaided Non-Minority Professional Institutions, shall be solely on the basis of merit as adjudged by the rank obtained in EAMCET subject to the condition that the candidate should have passed the qualifying examination. However, mere appearance at the Entrance Test and obtaining rank in the merit list does not entitle a candidate to be considered for admission automatically into any Course / Institution unless he / she also satisfies the rules and regulations of admission prescribed by the concerned University / Government including marks to be obtained in the qualifying examination.
- (8) Once a candidate secures admission to a particular College / Institution based on his / her option, no more claim for admission into other Colleges, to any other kind of seat or any other course, be entertained during that phase of admissions.
- (9) The candidates admitted into Unaided Non-Minority Professional Institutions shall pay at the time of admission the fees payable per student per annum as prescribed by the AFRC.
- (10) The Convener, EAMCET Admissions shall handover the vacant seats, if any to the Institutions concerned after conducting the counselling till the last rank of EAMCET.
- (11) The institution shall fill, on merit basis, such vacant seats handed over by the Convenor of Admissions duly conducting internal sliding reservation category wise in each course before issuing the notification for admissions by the individual Institutions. The vacant seats so arising in each course after the exercise of internal sliding shall be filled reservation category wise with eligible candidates through Institutional spot admission ensuring merit and transparency still vacant seats, if any, may be filled with the candidates securing not less than 50 % marks in the prescribed group subjects in the Qualifying examination.
- (12) The Institution shall obtain ratification from the Competent Authority for all the admissions including internal sliding conducted by the Institution.
- (13) The Convener of EAMCET Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and send the same to Concerned Universities, Institutions and AFRC.
- (14) The Competent Authority in consultation with the Committee of EAMCET Admission shall fix the cut off dates for each stage of admissions.
- (15) All the candidates called for Counselling shall produce the specified original documents along with duly attested photocopies and the Convenor of EAMCET Admissions shall be entitled to cause verification of all the documents produced by the candidates.

**(b) ADMISSIONS INTO NON-MINORITY INSTITUTIONS UNDER EAMCET –AC STREAM:**

- (1) Committee for EAMCET-AC Admissions into institutions, which opted for EAMCET- AC shall be constituted by the Association of Un-aided Professional Colleges to advise the Convener of EAMCET-AC Admissions in the matters relating to admission and on such other matters necessary for the smooth conduct of Admissions.
- (2) The Convener of EAMCET -AC Admissions shall collect Rank lists of the qualified candidates of EAMCET –AC prepared by the Convener of EAMCET-AC as per Clause (c) of sub- rule (7) of Rule 12 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011 and EAMCET prepared by the Convener of EAMCET as per sub rule (3) of Rule 5 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (3) The Convener of EAMCET-AC Admissions shall prepare and notify the schedule for admissions, venue, timings and all other necessary details in at least three leading newspapers one each in Telugu, Urdu and English, at least 8-10 days before the commencement of counselling. The decision of the Committee for EAMCET-AC Admissions shall be final in issuing notification, schedule and procedure of counselling.
- (4) The Convener of EAMCET-AC Admissions shall adopt computerised Single Window system of Counselling either by following centralized or decentralized Online Counselling at various centers for the convenience of the Candidates and shall prepare the seat matrix of Unaided Non-Minority Professional Institutions. He shall make all the necessary arrangements for manpower, admission venue, drawing scrutiny officers from other departments, fee collection, networking, facilities for Online Counselling at various centres, mobilization of software etc., in consultation with the Admission Committee.
- (5) No Management of Unaided Non-Minority Professional Institution shall issue notification and call for applications for admission separately or individually except as provided in Rule 6(i) (a) (11) and Rule 6 (i) (b) (11) of these rules.
- (6) Candidates shall be called for counselling and provisional allotment of Courses / Institutions shall be made firstly in the order of merit assigned at EAMCET-AC and, if vacant seats still remain, then in the order of merit assigned at EAMCET by following the Rules of Reservation issued by the Government from time to time and G.O.Ms.No.550, Higher Education Department dated: 30.7.2001 and such allotment is only provisional.
- (7) The selection of candidates and allotment of Courses / Institutions in respect of Unaided Non-Minority Professional Institutions, shall be solely on the basis of merit as adjudged firstly by the rank obtained in EAMCET-AC and, if vacant seats still remain, then by rank obtained in EAMCET subject to the condition that the candidate should have passed the qualifying examination. However, mere appearance at the Entrance Test and obtaining rank in the merit list does not entitle a candidate to be considered for admission automatically into any Course / Institution unless he / she also satisfies the rules and regulations of admission prescribed by the concerned University /

Government including marks to be obtained in the qualifying examination.

- (8) Once a candidate secures admission to a particular College / Institution based on his / her option, no more claim for admission into other Colleges, to any other kind of seat or any other course, be entertained during that phase of admissions.
  - (9) The candidates admitted into Unaided Non-Minority Professional Institutions shall pay at the time of admission the fees payable per student per annum as prescribed by the AFRC.
  - (10) The Convener, EAMCET-AC Admissions shall handover the vacant seats, if any to the Institutions concerned after conducting the counselling till the last rank of EAMCET-AC and EAMCET as provided under clauses (6) and (7) above.
  - (11) The Institution shall fill, on merit basis, such vacant seats handed over by the Convenor of Admissions duly conducting internal sliding reservation category wise in each course before issuing the notification for admissions by the individual Institutions. The vacant seats so arising in each course after the exercise of internal sliding, shall be filled reservation category wise with eligible candidates through Institutional spot admission duly ensuring merit and transparency still vacant seats, if any, be filled with the candidates securing not less than 50 % marks in the prescribed group subjects in the qualifying examination.
  - (12) The Institution shall obtain ratification from the Competent Authority for all the admissions including internal sliding conducted by the Institution.
  - (13) Convener of EAMCET-AC Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and send the same to concerned Universities, Institutions and AFRC.
  - (14) The Competent Authority in consultation with the Committee of EAMCET- AC Admission shall fix the cut off dates for each stage of admissions.
  - (15) All the candidates called for Counselling shall produce the specified original documents along with duly attested photocopies and the Convenor of EAMCET-AC Admissions shall be entitled to cause verification of all the documents produced by the candidates.
- (ii) **TO FILL UP CATEGORY- B SEATS (30%):**
- 1. The Institution shall conduct Admissions to the seats available as specified below:**
    - (i) The Institution shall not issue notification and receive the applications until the EAMCET admission notification is issued by the concerned.
    - (ii) The NRI seats (not exceeding 15% of the sanctioned intake in each course) shall be filled on merit basis with NRI / NRI sponsored candidates who have passed the qualifying examination with not less than 50% of in the prescribed group subjects or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.

- (iii) The remaining seats shall be filled on merit basis with candidates belonging to other States and Union territories who have secured rank at AIEEE and secured not less than 50 % of aggregate marks in the qualifying examination.
- (iv) The seats remaining unfilled from (ii) and (iii) above shall be filled with eligible candidates on merit basis following eligibility criteria laid in rule (4) of these rules.
- (v) There after, if any seats still remain unfilled such seats may be filled on merit basis with candidates securing not less than 50% in the prescribed group subjects taken together in the qualification examination.

**2. The Institution shall follow the procedure mentioned below to conduct the Admissions:**

- (i) The Managements of the Colleges shall notify the details of courses offered with intakes, schedule of admissions, cost of Application form and Minority/ Non Minority, statues in popular news dailies one in each language i.e. English, Telugu & Urdu which is to be displayed on the College website and also on the college notice board.
- (ii) The blank application forms for admission in 'B' category seats shall be made available to the candidates from the college counter on payment of the prescribed fee. The facility for downloading the form of application from the college website should also be provided. In this case, the cost of procuring the application form shall be paid to the college by the applicant at the time of submission of the duly filled in application forms.
- (iii) The college authorities shall enter the day wise sale of applications with the name of the candidates and address in a Register opened for the purpose and it shall be made available for inspection for any Officer authorized by the Competent Authority.
- (iv) The college shall issue an acknowledgment / receipt for the applications received.
- (v) The Management shall prepare the merit list of eligible applicants for each course and announce the same by displaying both on the website and notice board of the college for at least two weeks from the date of announcement.
- (vi) The Institution shall obtain ratification from the Competent Authority for all the admissions conducted under Category B seats by the institution.
- (vii) The Management shall collect the Tuition fees as prescribed by AFRC for category 'B' seats.

- (viii) The Managements shall comply with the above instructions and failure in implementing the same shall entail to withdrawal of Government permission, University affiliation and AICTE approval.
3. After scrutiny, the Competent Authority shall send the ratified list of admitted candidates from outside the State, NRIs and others admitted by the Institution to the University concerned and also to the respective Institutions.

7. **Rules of Reservation for admission:**

- (i) Category A seats shall be reserved, to the following categories in Admissions to Professional courses:

(1) **Region-wise reservation of seats:**

Admission to 85% of the seats in each course shall be reserved for the local candidates and the remaining 15% of the seats shall be un-reserved seats as specified in the Andhra Pradesh Educational Institutions (Regulations and Admissions) Order, 1974 as subsequently amended.

EXPLANATION: For purpose of these rules,-

(i) **Local Areas means:**

- (1) The part of the State comprising the districts of Adilabad, Hyderabad (including Twin Cities) Ranga Reddy, Karimnagar, Khammam, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as the Local Area for the purpose of admission to the Osmania University, the Kakatiya University and the Telangana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.
- (2) The part of the State comprising the districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the Local Area for the purpose of admission to the Andhra University, the Acharya Nagarjuna University and Adikavi Nannaya University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.
- (3) The part of the State comprising the districts of Anantapur, Kurnool, Chittoor, Cuddapah and Nellore shall be regarded as the Local Area for the purpose of admission to the Sri Venkateswara University, the Sri Krishnadevaraya University and the Yogi Vemana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.

(ii) The Local Candidate means:

- (A) A candidate for admission shall be regarded as a local candidate in relation to a local area.-

- (a) If he/she has studied in educational Institution or educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination, or
  - (b) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.
- (B) A candidate for admission to the Course who is not regarded as local candidate under clause (A) in relation to any local area shall,-
- (a) If he has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to,-
    - (i) Such local area where he/she has studied for the maximum period out of said period of seven years, or
    - (ii) Where the period of his/her study in two or more local areas are equal, such local area, where he/she has studied last in such equal period, or
  - (b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational Institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,-
    - (i) Such local area where he/she has resided for the maximum period out of the said period of seven years, or
    - (ii) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.
- (C) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats:
- (a) All the candidates eligible to be declared as local candidates.
  - (b) Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding period of employment outside the State.

- (c) Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions, within the State.
- (d) Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University OR other competent authority and similar quasi Government Institutions within the State.
- (D) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved.

NOTE: For details, see the Andhra Pradesh Educational Institutions (Regulations of Admission) Order, 1974 as subsequently amended.

**(2) Reservation for SC/ST/BC Communities:**

- (a) 15% of seats in each course in each institution shall be reserved for the candidates belonging to Scheduled Castes .
- (b) 6% of seats in each course in each Institution shall be reserved for the candidates belonging to the scheduled Tribes.

The seats reserved for scheduled Tribes shall be made available to scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the candidates of General pool.

- (c) 29% of seats in each course in each institution shall be reserved for the candidates belonging to the Backward classes and shall be allocated among the four groups of Backward classes as shown below:

GROUP 'A'	-	7%
GROUP 'B'	-	10%
GROUP 'C'	-	1%
GROUP 'D'	-	7%
<sup>(2)</sup> GROUP 'E'	-	4%

If qualified candidates belonging to Backward class of a particular group are not available, the leftover seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward classes are not available to fill up the 29% seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with candidates of General pool.

No candidate seeking reservation for admission under the above categories be allowed to participate, in the Counseling for admission unless he produces the Integrated Community Certificate prescribed by the Govt., and issued by the Revenue Authorities in the Government (vide G.O. Ms. No: 58, Social Welfare (J), Dept., Dated: 12-5-1997).

- (3) The following reservations in admissions to Professional courses may be provided in respect of Category- A seats in accordance with consensus arrived at between Private Unaided Professional Institutions and the Government:

**(1) Reservation of seats for women:**

A reservation of 33 1/3% of seats in favour of women candidates in each course and in each category (OC / SC/ST/BC/PH/CAP/NCC/SP).

The above reservation shall not be applicable if women candidates selected on merit in each category exceeds 33 1/3%.

If sufficient number of women candidates are not available in the respective categories those seats shall be diverted to the men candidates of the same category.

**(2) Reservation for Special Categories:**

(a) There shall be horizontal reservation in each category (OC, BC, SC, ST) in each course of an institution, for the following categories, to the extent indicated against them.

- (i) Physically Handicapped (PH) – 3% (three percent) for Visually handicapped / hearing impaired / Orthopaedically Handicapped (each 1%) (one percent).
- (ii) Children of Armed Forces Personnel (CAP) – 2% (two percent) for the children of armed persons i.e. Ex-Servicemen, Defence Personnel including the Children of Border Security Force and the Central Reserve Police Force residing in Andhra Pradesh for a minimum period of 5 years.
- (iii) National Cadet Corps (NCC) – 1% (one percent) for National Cadet corps candidates.
- (iv) Sports and Games (SP) – ½ % (half percent) for sports and Games candidates.

If qualified candidates belonging to NCC / SP / CAP categories are not available, the left over seats shall be filled up with candidates of General Pool of the same local area.

Note: The candidates claiming reservation benefits under the above categories shall produce original documents in support of their claim to the Convenor or Admissions and he shall be entitled to refer the original documents of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.

- |                               |   |   |
|-------------------------------|---|---|
| (i) NCC                       | - | To the Director of NCC, Andhra Pradesh  |
| (ii) Sports & Games           | - | To the Vice-Chairman and Managing Director, Sports Authority of Andhra Pradesh (SAAP) |
| (iii) Physically handicapped- |   | To the Director, Medical & Health Services, AP  |
| (iv) CAP                      | - | To the Director, Sainik Welfare Board, A.P.   |

(b) The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.



**8. Penalty for violation of rules:**

In case of violation of Admission rules laid herein by any private institution thereby resulting in making irregular admissions such institutions shall be liable for penalty or cancellation of affiliation of the University concerned or for referring the matter to apex bodies like All India Council of Technical Education / Pharmacy Council of India / Council of Architecture disqualifying the college from making admission in future.

**9. FEE for Engineering (including Technology) /Pharmacy Colleges:**

- (i) "The fee payable per student per annum for each discipline in each institution shall be as prescribed by the AFRC .
- (ii) The fee prescribed and collected from NRIs, in excess of the fees prescribed for non-NRI candidates under Category B shall be utilized for benefiting the students from economically weaker sections of the society whose eligibility criteria shall be as notified by the Government. The mechanism for extending such benefit to the students belonging to economically weaker sections shall be as prescribed by the Admission and Fee Regulatory Committee.
- (iii) The Government may notify specific Fee Waiver Scheme(s) with the approval of Admission and Fee Regulatory Committee for benefiting the disadvantaged sections of society.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.G. GOPAL  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner, Printing, Stationary and Stores Purchase,  
Chanchalguda, Hyderabad (with a request to supply 250 copies  
immediately)

The Secretary, Andhra Pradesh State Council of Higher Education,  
Hyderabad

The Commissioner, Technical Education, A.P. ,Hyderabad

The Registrars of all Universities in the State.

Copy to:

The PS to Principal Secretary, Health, Medical & Family Welfare  
Department.

The PS to Principal Secretary, Agriculture and Cooperation Department

The PS to Principal Secretary, Minority Welfare Department

The Law (A) Department,

P.S. to Spl. Secretary to Hon'ble C.M.

P.S. to Hon'ble Minister for Higher & Technical Education

P.S. to Chief Secretary

P.S. to Principal Secretary, Higher Education

Sf/Sc-2

//Forwarded by Order//

SECTION OFFICER

# **Reservation guidelines by Andhra Pradesh State Council of Higher education(APSCHE)**

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**MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)**

Vijayaram Nagar Campus, Chintalavalasa, Vizianagaram-535005, Andhra Pradesh

Accredited by NAAC with 'A' Grade & Listed u/s 2(f) & 12(B) of UGC

(Approved by AICTE, New Delhi and Permanently Affiliated by JNTUK-Kakinada)

NBA Accredited UG Courses: B.Tech(MEC), B.Tech(CIV), B.Tech(EEE), B.Tech(ECE), B.Tech(CSE), B.Tech(IT),  
B.Tech(MEC) & B.Tech(CHE) and PG Course: MBA

**Andhra Pradesh State Council of Higher education**  
Sree Mahendra Enclave, NRI Block (C-Block),  
I&II Floors, Opposite State Bank of India,  
Adjacent to NH-16, Tadepalli,  
Guntur-522501

[http://www.apsche.org/apsche\\_new/](http://www.apsche.org/apsche_new/)

*The following percentage of seats in each course in each institute are reserved in Unaided Professional Non-Minority Institutions in Category A seats for the following categories*

**Scheduled Tribes (ST):**

The ST category candidates will have a reservation of 15% seats in Unaided Professional Non-Minority Institutions.

**Scheduled Castes (SC):**

The SC category candidates will have a reservation of 6% seats in Unaided Non-Minority Institutes.

**Other Backward Classes (BC):**

The candidates of BC category will have 25 % seats reserved in Unaided Non-Minority colleges.

**Physically Handicapped (PH):**

Visually/Hearing/Orthopedically challenged candidates will get a horizontal reservation of 3% in each category namely-St/SC/OC/OBC.

**Children of Armed Personnel (CAP):**

As per EAMCET 2013 Reservation of Seats the children of armed personnel of Border Security Force (BSF), Ex-Servicemen and CRPF residing in Andhra Pradesh for a minimum period of 5 yrs, will get a reservation of 2%.

NCC candidates will have 1% reservation under EAMCET 2019 Reservation of Seats. Sports and Games (SP): Candidates of Sports and Games Category will have a reservation of 0.5%.

- **SC : 15%**
- **ST : 6%**
- **BC : 25% (Other Backward Class)**

**Physically handicapped (PH) :**

- 3% horizontal reservation in each category (OC/BC/SC/ST) for Visually Handicapped/Hearing Impaired/Orthopaedically Handicapped (each 1%).

**Children of Armed Personnel (CAP) :**

- 2% for the children of Armed Personnel i.e. Ex-Servicemen, Defence Personnel including the children of Border Security Force (BSF) and the Central Reserve Police (CRPF) residing in Andhra Pradesh for a minimum period of 5 years.

**National Cadet Corps (NCC) :**

- 1% for National Cadet Corps Candidates.

**Sports & Games (SP) :**

- 0.5% for Sports and Games candidates.

**For Women :**

*Reservation of seats for women:* There shall be reservation of 33% i.e 1/3rd of the seats in favor of women candidates in each course and in each category (OC/SC/ST/BC/CAP/NCC/SP/PH). This reservation shall not be applicable if women candidates are selected on merit in each category even if it exceeds 33%. If sufficient number of women candidates are not available in the respective categories, those seats shall be diverted to the men candidates of the same category.

**CAP - Children of Armed Personnel**

**Detailed Priorities**

**Priorities Under CAP Quota :**

As per G.O.Ms No 192, Higher Education (EC-32) Department, dated 26.08.1993 following are the priorities to be followed for admission under CAP quota

**Priority 1 :** Children of Armed Forces personnel, BSF personnel and CRPF personnel killed in action.

**Priority 2 :** Children of Armed Forces personnel, BSF personnel and CRPF personnel disabled in action and invalidated out from services on medical grounds.

**Priority 3 :** Children of Armed Forces personnel, BSF personnel and CRPF personnel who are in receipt of Gallantry Awards, the order of merit for consideration of the Gallantry Awards being as given below

- Armed Forces Personnel
- a. Param Veer Chakra, b. Ashok Chakra, c. Sarvotham Yudha Seva Medal, d. Mahavir Chakra, e. Kirti Chakra, f. Utham Seva Medal, g. Vir Chakra, h. Shourya Chakra, i. Yudha Seva Medal, j. Sena/Nau Sena/Vayu Sena Medal, k. Mention in dispatches
- BSF/CRPF Personnel
- President's Police and Fire Services Medal for Gallantry
- President's Police Medal for Gallantry
- Police Medal for Gallantry

**Priority 4 :** Children of other Ex-Service men, BSF Personnel and CRPF Personnel.

**Note :**

1. Children who do not come under any of the priorities 1 to 4 under this category shall not be eligible for consideration under this quota.
2. If there is more than one candidate in a particular group in the order of priority indicated above, the selection shall be based on the rank at EAMCET.
3. This reservation shall be available only to the Ex-Service Men, armed Personnel etc who resided for a minimum period of five years in Andhra Pradesh within the ambit of G.O.P No. 646, dated 10.07.1979 (Six point formula) and G.O.Ms No. 370, dated 18.10.1994.
4. The children of ex-service men and service men residing in the state of Andhra Pradesh seeking admission shall, in support of their claim, submit a residence certificate signed by the Mandal Revenue Officer (MRO) from where the candidate claims the resident of his parent.
5. Candidates seeking admission under this category should submit documentary evidence in support of their claim from competent defence BSF/CRPF authority.

### **Sports & Games (SP) :**

The counseling of the Sports & Games will be conducted separately after the main counseling was over. Half % of the reservation is given to the sports and games. The counseling procedure and priorities are as under :

- The lowest ranker who applied for the sports counseling will be called first
- By verifying all his certificates a score will be allotted to him
- If he/she has played an International Tournament, more marks are awarded
- If he/she has played a National Tournament, priority is given next
- If he/she has played a State level Tournament, the next better priority

Based on this generated overall score, the highest scorer will get a chance to choose his/her college first.

## **GIST OF ALLOTMENT RULES & ALLOTMENT PROCESS**

### **a) Allotment Rules:**

☆ The Seats in a course/college and in Tolo in a Local Area are earmarked in the Ratio of 85:15 for Locals and as unreserved seats respectively. The 15% UN reserved seats will be allotted Both Locals and Non Locals in the Order of Merit duly following rules and Reservations. The Rule of reservation will also be implemented in respect of 85% Local seats. The seats in a course will be allotted in the ratio of 85:15 after removing the percentage prescribed under

Management quota. All the seats of the Convenor are called Category 'A' Seats while the managements seats are called Category 'B' Seats.

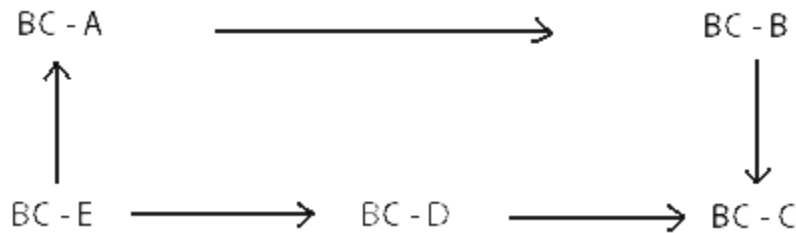
☆ As per the rules in vogue, the Seats in the Convenor quota (Category A) will be reserved in the following percentages. OC-50%, ST-6%, SC-15%, BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E- 4% It is informed that 1/3 of Seats in each category will be reserved for Girls. (Women Candidates).

☆ After exhausting the SEat allotment in respect of Girl Candidates in all categories to the Last Rank Qualified the leftover seats if any will be diverted to Boys in the order of Merit.

☆ Similarly, the leftover seats of ST Category will be diverted to SC Category after exhausting all the candidates under ST to the Last Rank.

☆ After exhausting all SC Category candidates to the Last Rank, If the seats will left Un-filled these will be diverted to Open Category.

☆ In respect of BC CAtategory the inter conversion of seats after exhausting all the seats in a category will be diverted to Other BC Categories as per the cycle indicated below.



7. There shall be 3% Horizontal Reservation in respect of PH, 2% CAP, 1% NCC, and 1/2 percent for Sports & Games.

8. Horizontal Reservation means the Reservation of OC, BC, SC, ST will also be followed in PH, CAP, NCC and Sports.

**b) Allotment Process:**

Based on the Options exercised by the candidates and the options recorded in the Server on the last day of the Options will be considered for Allotment of Seats. While allotting the seats the Merit, the Category, the Gender and the Local Area will be considered.

The following is the Sequence of Allotment Process.

**Round No. 1:** All the Candidates both Boys & Girls will be first allotted seats under OC Category.

**Round No. 2 :** Allotment of Special Reservation Categories like PH, NCC, CAP, Sports will be made. In PH the Seats reserved 1% to Visual, 1% to Hearing and 1% Orthopedically Handicapped. If sufficient number of candidates are not there, inter conversion will be made from Visual to Hearing and Hearing to Ortho.

**Round No. 3:** The Seats reserved for Minority Candidates in Minority Colleges will be allotted.

**Round No. 4:** Allotment to All ST Category candidates.

**Round No. 5:** Allotment of Seats to PH, CAP, NCC, Sports belonging to ST Category.

**Round No. 6:** The Leftover Seats of PH, CAP, NCC, Sports will be added back to ST Category and once again allotments to ST Category will be done. Round No. 4, 5 & 6 will be done in respect of SC/ST/BC and Leftover seats of all these categories will be finally added to OC Category in the Final Round where all the Candidates of OC, SC, ST, BC Category candidates will be considered for allotment and final allotments will be displayed.

Note 1: During the Allotment Process, in all the categories, based on the Merit and Local Area and Gender, a Seat Vacated by a Candidate will be allotted to the next immediate ranker in the Merit as the allotment process moves in a forward direction but not in the backward direction.

Note 2: While allotting Seats for SC, ST, BC categories after Open Round, the G.O.Ms. No. 550 will be followed for Allotment of Seats. According to this, a candidate belonging to SC, ST, BC but already taken a seat under Open category in Round No. 1 but slides in subsequent rounds in his/her respective category, a seat vacated by this category candidate in Open Category will be

treated as a Category vacancy for which he/she belongs to and allotments will be made accordingly.



# B-Category Guidelines

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**MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)**

Vijayaram Nagar Campus, Chintalavalasa, Vizianagaram-535005, Andhra Pradesh

Accredited by NAAC with 'A' Grade & Listed u/s 2(f) & 12(B) of UGC

(Approved by AICTE, New Delhi and Permanently Affiliated by JNTUK-Kakinada)

NBA Accredited UG Courses: B.Tech(MEC), B.Tech(CIV), B.Tech(EEE), B.Tech(ECE), B.Tech(CSE), B.Tech(IT),  
B.Tech(MEC) & B.Tech(CHE) and PG Course: MBA



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**  
NRI Block(C-Block), Sree Mahendra Enclave, I &II Floor, Tadepalli,  
Guntur-522501

**INSTRUCTIONS FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT QUOTA & 15% SUPERNUMERARY QUOTA FOR PIO/FN/CWG IN PRIVATE UNAIDED ENGINEERING, PHARMACYCOLLEGES OFFERING B.E./B.TECH./ B.Pharmacy/ Pharma.D) COURSES FOR THE ACADEMIC YEAR 2019-20**

1. In terms of relevant G.O. 74 Higher Education (EC2) Dept. Dated: 28-07-2011 and amendments issued from time to time, the schedule to fill up Category-B Management quota (SW.I, SW.II and SW.III) and 15% supernumerary quota seats is as detailed hereunder for the academic year 2019-20.

Date of issue of notification	06.08.2019
Date of receiving applications	07.08.2019
Date of publishing of first list of selected candidates	20.08.2029
Date of selection of candidates for remaining vacancies	27.08.2019
Date of uploading the details of selected candidates on APSCHE web portal and submissions of supporting documents.	On or before 31.08.2019

- (i) Managements shall notify the 30% under Category-B (15% Management quota+15% NRI quota) as laid down in G.Os concerned.
- (ii) Managements who are accorded approval by AICTE to fill the specific category of seats under FN/PIO/CWG under 15% supernumerary quota for the course concerned shall also notify along with B category seats.
- (iii) Managements shall complete total admission process ( issue of notification, receipt of applications, finalisation of first list, reporting of students, finalisation of second lists, and reporting of students etc.), under Category-B and 15% supernumerary quota seats as per the schedule given.
- (iv) Thereafter, if any seats are vacant, after filling up of seats under AP Presidential Order 1974, the Management shall inform the same to the

Competent Authority and fill up such seats as per the instructions issued by the Competent Authority.

- (v) The Managements shall close all admissions in compliance of the Judgement of Hon'ble Supreme Court of India.
2. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
3. The remaining seats shall be filled on merit basis with the candidates under A.P. Presidential Order 1974 who have secured rank at APEAMCET 2019 and secured not less than 50% of marks in the qualifying examination.
4. The seats remaining unfilled from (ii) and (iii) above shall be filled with eligible candidates, who have qualified in the APEAMCET 2019 examination on merit basis following eligibility criteria laid in rule (4).
5. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together / aggregate marks in the qualifying examination (+2 or its equivalent), as prescribed, under A.P. Presidential Order 1974.
6. Any vacant seats, after filling up of all seats under AP Educational Institutions (Regulations and Admissions) Order 1974, as subsequently amended, shall be filled as per the instructions issued by the Competent Authority from time to time.
7. The Institutions shall follow the procedure mentioned below to conduct the admissions:
  - (i) The Institution shall facilitate a web portal for filling up "Category B" and 15% supernumerary quota seats.
  - (ii) The management of the Colleges shall notify the details of courses offered with intake, schedule of admissions (date wise), and registration fee for the application, minority or non minority status in leading news dailies, either in English or Telugu.
  - (iii) The web portal shall provide the students, the facility for making online applications for Category 'B' and 15% supernumerary quota seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.

- (vi) The students shall also be provided an option to submit their applications, in person, at the college of their choice.
- (vii) The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority.
- (viii) All admissions to the category 'B' and 15% supernumerary quota seats shall be completed in compliance of the judgement of Hon'ble Supreme Court of India.
- (ix) The web portal shall be opened for all students desirous of seeking admission to Category 'B' and 15% supernumerary quota seats in Private Un-Aided Professional colleges in the State. Candidates can apply to colleges of their choice by visiting the portal only during the dates notified by the Competent Authority.
- (x) A candidate can select any of the college/colleges and apply online for seeking admission to Category 'B' and 15% supernumerary quota seats of college/colleges after paying the requisite registration fees as notified by the college.
- (xi) The candidate can also give his order of preference for admission to a college by giving the order of preference from among the courses offered by the college in the online application form. Only one form needs to be filled for a college regardless of the number of options.
- (xii) A candidate can apply for more than one college by visiting the respective website of colleges and apply online after paying the registration fees specified for each college,
- (xi) No new application shall be accepted after the closing date of admissions to the college.
- (xiii) The Management of the college shall administer the selection process as per the admission procedure specified. Each college shall download the data of the applications received and pertaining to it, after the closing date as notified by the Competent Authority.
- (xiv) The Institution shall generate the merit list which will be in order of NRI quota (if available), APEAMCET 2019 rankers & qualifying examination in order of merit as prescribed in these instructions.
- (xv) The selection of candidates shall be done by the college managements themselves, as per the merit of the candidates.

- (xvi) The selection list, after selection process is completed by the management of respective colleges as per the prescribed norms, shall be uploaded by the managements on the website of the institution.
  - (xvii) In case of unfilled seats if any, the concerned colleges shall admit candidates from out of the left over vacancies in order of merit from the merit list (second selection list).
  - (xvii) After completion of the admission process, the college managements shall upload in the web portal provided by the Competent Authority and forward the list of admitted candidates and also for ratification by the Competent Authority as per the prescribed schedule.
  - (xviii) The Institution shall furnish information in accordance with the instructions issued for submission of admission lists by the Competent Authority.
  - (xix) The Competent Authority will verify the list of the selected candidates and validate the same with reference to the G.Os and the procedure prescribed by the Competent Authority.
  - (xx) The Competent Authority shall approve the validated list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.
  - (xxi) Applications of candidates not fulfilling the required conditions during the validation of the list by the Competent Authority will summarily be rejected.
  - (xxii) The Competent Authority shall open a helpline to assist the candidates and college managements to sort out their grievances and provide technical support if needed.
  - (xxiii) The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983.
  - (xxiv) Any complaint/appeal against the selection shall be made to the Competent Authority.
  - (xxv) The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.
9. The Institution shall undertake the responsibility on the irregularities noticed by the Competent Authority.

**10. Detailed user guide for uploading into portal for the admissions conducted will be made available in due course.**

The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.

**Sd/- CHAIRMAN & COMPETENT AUTHORITY**

To

The Principals / Managements of Engineering & Pharmacy colleges in the State

Copy to: The AP AFRC.

**USER MANUAL FOR UPLOADING THE DETAILS OF STUDENTS ADMITTED IN  
<https://apcatbspot.nic.in>**

- UNDER CATEGORY "B" MANAGEMENT QUOTA OF ALL COLLEGES [SW-1, SW-II, SW-III]
- 15% SUPERNUMERARY QUOTA AS APPROVED BY AICTE INTO ENGINEERING & PHARMACY COURSES FOR 2019-20.
- Double click on Internet Explorer version 9.0 and above preferably with Windows 7 Operating System. The application is not designed to work on other browsers like Mozilla firefox, Google chrome etc.], Enter the URL <https://apcatbspot.nic.in> in address bar.
- Press Enter. You will get the following screen.

1. Select type of user **COLLEGE**
2. Enter your USER\_ID,

CET	CETCODE	INST CODE	USER_ID	PASSWORD (by default) which is to be reset after first login
EAMCET	EAMCET	ABRK	ABRKEAMCET555	ABRKEAMCET555

3. Enter Password[ password is initially same as user id which is to be reset after first login].  
Enter college counselling code.  
Enter CAPCHA code displayed and click on Sign In.

4. Change the initially set password after first login. The new password shall be of SAME character length with a combination of lower case and upper case alphabets containing at least one numeric with one special character **ABRKEAMCET55@**

Online College Management System  
Govt. of Andhra Pradesh  
CategoryB Management Quota Admiss

Change Your Password

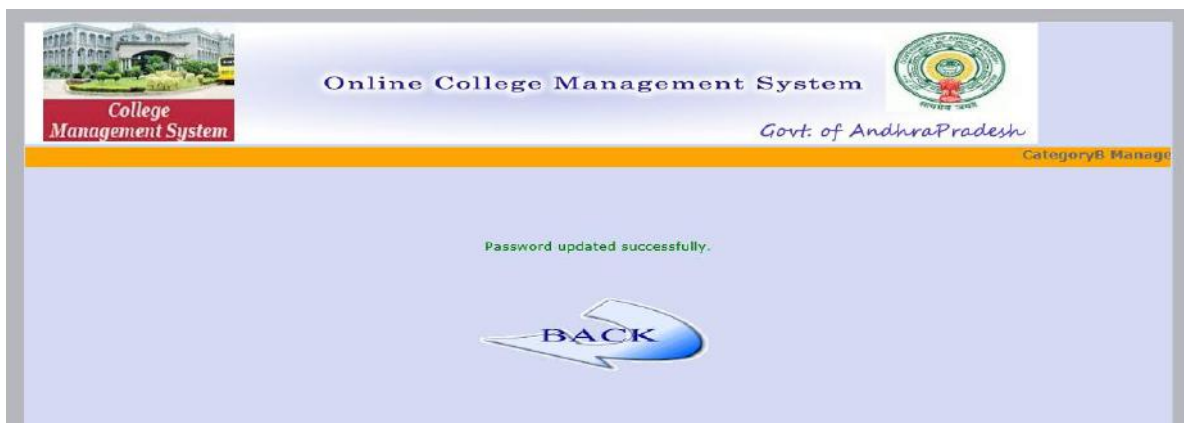
For security reasons you must change your Password and Re-Login again with changed Password.

Old Password

New Password

Re-enter New Password

Save Password



5. After successful change of the password, Login again with the new password set by yourself.
6. After signing in, you will be directed to the home page. Click on Admissions.

Online College Management System  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

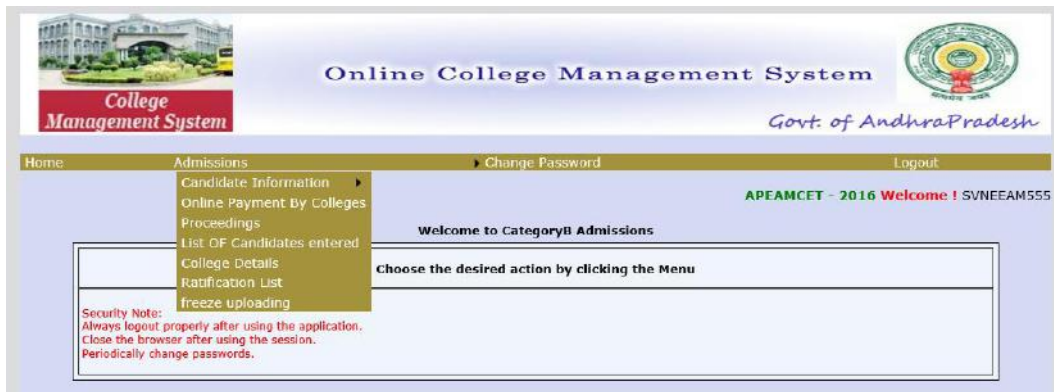
APEAMCET - 2016 Welcome ! SVNEEAM555

Welcome to CategoryB Admissions

Choose the desired action by clicking the Menu

Security Note:  
Always logout properly after using the application.  
Close the browser after using the session.  
Periodically change passwords.





7. The drop down menu of **Admissions** has seven links as shown below:

- Candidate information
- Online payment by college
- Proceedings
- List of candidates entered
- College details
- Ratification list
- Freeze uploading

CANDIDATE INFORMATION: This link has two options-entry and edit/delete. It is advised to collect the following information manually before attempting to start uploading the details to avoid timing out of the session.

**A. Candidate qualified in CET:**

- CET Hall ticket number
- CET rank
- General information
- Name of the candidate
- Father's name
- Gender
- Local area
- Mobile number (shall be unique and duplicate values are not accepted)
- Date of birth
- Minority type
- PH
- Aadhar Number
- Category (OC/BC/SC/ST)
- Address of the candidate
- Mother tongue
- Academic information
- Name of the state
- Name of the qualifying examination
- Qualifying examination hall ticket number
- Month & year of passing
- % of marks (Aggregate)
- Education type (Regular)

**CGPA** is required to be entered if the % marks in aggregate and group are not available ]

Do you belong to NRI?

Nationality

If not Indian, country to which belongs

JEE qualified (Yes/No)

Hall ticket number (JEE)

All India rank (JEE)

Admission details Institute code, branch allotted

- B. **Candidate not-qualified in CET:** Same as above except CET hall ticket number and CET rank

5. Click on **Candidate information Entry**

The screenshot shows the 'Online College Management System' interface for the Government of Andhra Pradesh. The header includes the system name and logo. The navigation bar contains 'Home', 'Admissions', 'Change Password', and 'Logout'. A dropdown menu is open under 'Admissions', with 'Candidate Information Entry' selected. The main content area displays 'Welcome to CategoryB Admissions' and a message: 'Choose the desired action by clicking the Menu'. A security note is visible at the bottom left: 'Security Note: Always logout properly after using the application. Close the browser after using the session. Periodically change passwords.'

The screenshot shows the application form for admission into APEAMCET under 'B' category for 2016-2017. The form includes the following fields and options:

- College Code/Institute Code\*: ABRK
- Admission Related: Choose Course (dropdown menu)
- Admitted Under\*: Choose Admitted (dropdown menu)

A 'Proceed' button is located at the bottom of the form.

The screenshot shows the application form with the following selections:

- College Code/Institute Code\*: ABRK
- Admission Related: Engineering (dropdown menu)
- Admitted Under\*: Management (dropdown menu)

A 'Proceed' button is located at the bottom of the form.

6. Enter the College/Institution counseling code.

- a) Under **Admission related**, choose **course** from the drop down menu  
Eg: Engineering, Pharmacy, Pharm.D(PB)

- b) Under **Admitted under**, choose the quota under which the students were admitted i.e Management quota under Category B (for all SW-1,SW-2 and SW-3 colleges), Admissions under Category A ( for SW-2 and SW-3 colleges only) or 15% Supernumerary quota(as approved by AICTE) and then click on **Proceed**
8. Click on qualified in CET if the candidate is qualified in CET-2019. If not, click on **Not qualified in CET**. If the candidate is qualified in APEAMCET-2019, the details of candidates are populated automatically and enter other details as per data entry form. Then click on **save** for saving the details.

College Management System  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17  
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified in Eamcet  Not Qualified in Eamcet

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17  
SRI VIDYA NIKETAN ENGINEERING COLLEGE (SVNE - SW1)

Qualified in Eamcet  Not Qualified in Eamcet

EAMCET HT No.\* 553410886 Rank\* 26262 Proceed

**General Information**

Name of the candidate:\* VYSYARAJU DEEKSHITH RAJU Father's Name:\* VYSYARAJU PARVATHEESAM RAJU  
 Male/Female:\* Male Local Area\* Andhra University  
 Mobile No:\* 8888888888 Date of Birth:\* 03/08/1999 (DD/MM/YYYY)  
 Minority Type:\* Not Applicable PH\* Not Applicable  
 Category\* BC\_D  
 Address:\* H.NO.3-56&57 KALIKAMBA COLONY Mother Tongue\* TELUGU

**Academic Information**

Name Of the State:\* Andhra Pradesh Name of the Examination Intermediate Vocati  
 Intermediate/Equivalent HT No.\* 65231489 Month & Year of passing\* -03 Mar- 2016

8. In respect of candidates who are not qualified in CET-2019, the details of candidates have to be entered in the **Not qualified in CET** page as shown hereunder and click on **save** to

save the details

**College Management System**  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

**APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17**  
**ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)**

Qualified in Eamcet  Not Qualified in Eamcet

**General Information**

Name of the candidate:\* AAAA Father's Name:\* AAAA  
Male/Female:\* Female Local Area\* Osmania University  
Mobile No:\* 9999999999 Date of Birth:\* 01/01/1998 (DD/MM/YYYY)  
Minoroty Type:\* Not Applicable PH\* Not Applicable  
Category\* ST  
Address\* HYDERABAD Mother Tongue\* DSADF

**Academic Information**

Name Of the State:\* Andhra Pradesh Name of the Examination Intermediate  
Intermediate/Equivalent HT No.\* 8988778 Month & Year of passing\* --Mar-- 2016  
% of Marks(aggregate) 55 % of Marks(groups) 48  
Education Type# Regular CGPA# 0 Points  
Do You belong to NRI ~ No Nationality :\* Indian

**Entrance Test Qualified**

Qualified in JEE ~  Yes  No Hall Ticket Number ^ All India Rank ^

**Admission Details**

Institute : ABRK Branch : CIV - 16  
CIV - 16  
CSE - 16  
ECE - 30  
EEE - 35  
(branch\_code---vacanyposition)

**SAVE**

\*Indicates a required field ^Indicates a required field if ~ is selected as Yes #Indicates Optional

9. An admission number is generated after the details are saved in both cases mentioned above.

**College Management System**  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

**Record has been saved successfully**

**APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17**  
**ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)**

Qualified in Eamcet  Not Qualified in Eamcet

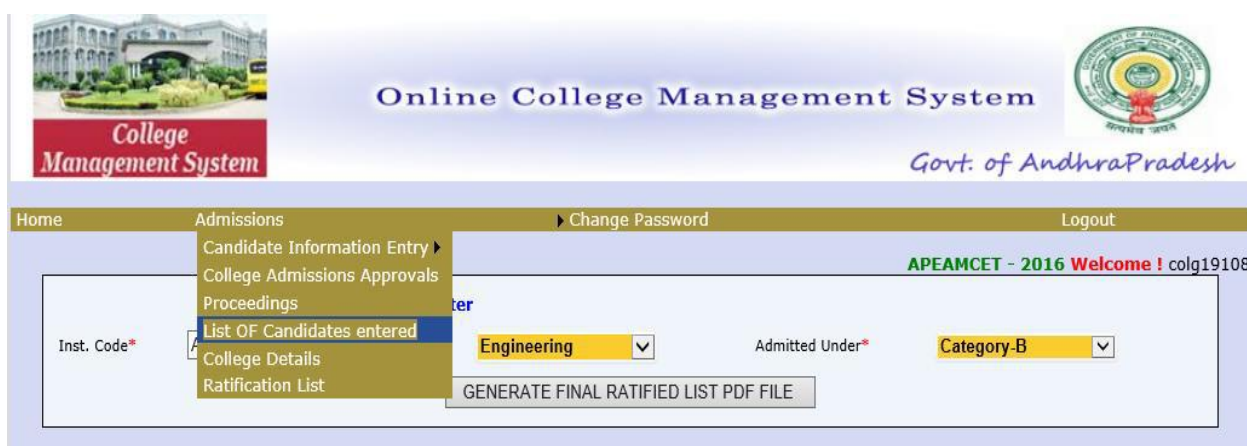
**Message from webpage**

Your Admission No is 0000ABRK0CIV6. Record has been saved successfully

OK

## LIST OF CANDIDATES ENTERED LINK

10. The Managements can take a print out of the list of candidates uploaded by clicking on the **List of candidates entered** link under **Admissions**. Enter the **Institution code, course and category details** and click on to generate the list of candidates entered.

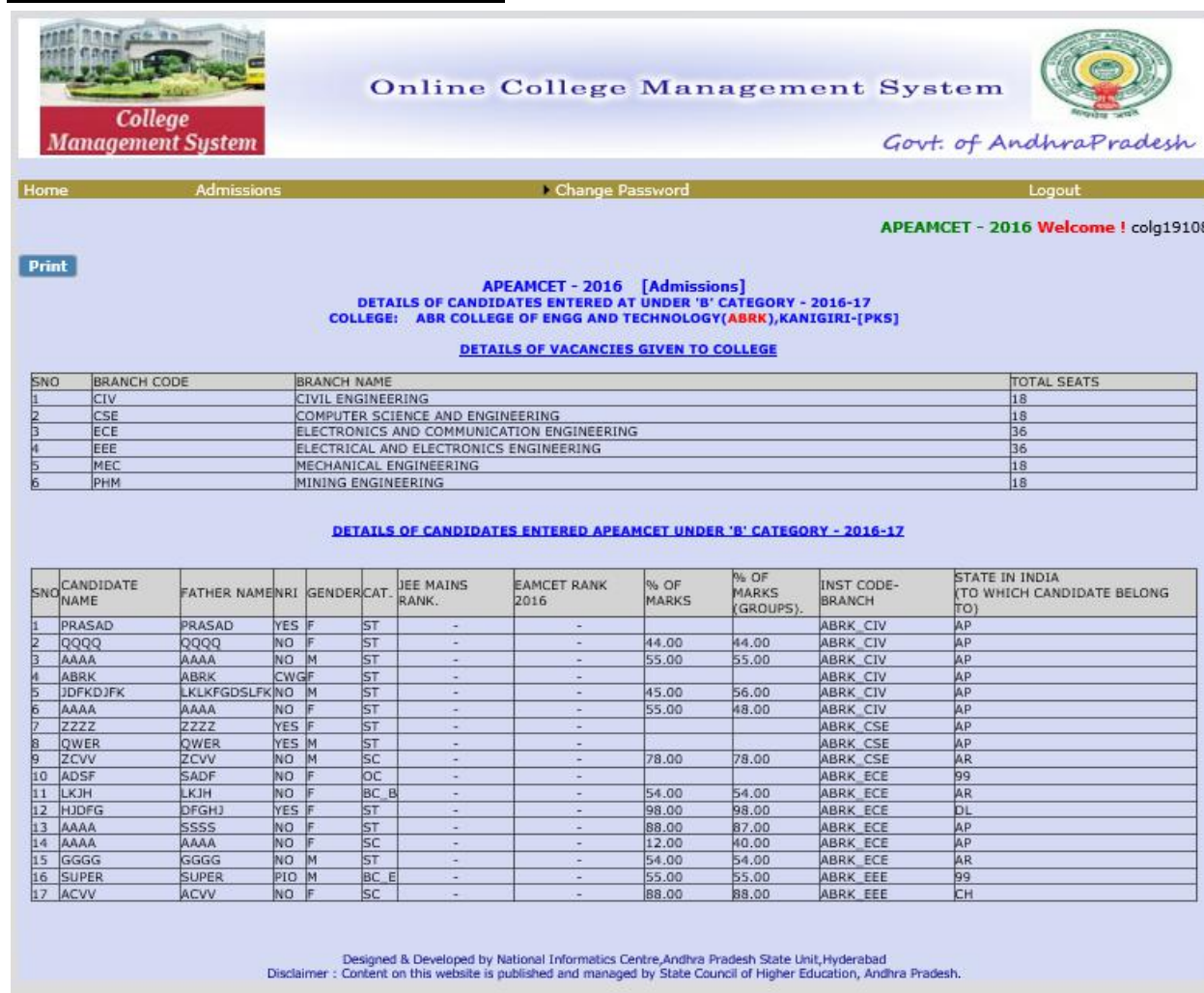


The screenshot shows the 'Online College Management System' interface for the Government of Andhra Pradesh. The 'Admissions' menu is open, highlighting the 'List of Candidates entered' option. The main form contains the following fields:

- Inst. Code\***: A text input field.
- Engineering**: A dropdown menu.
- Admitted Under\***: A dropdown menu set to 'Category-B'.
- GENERATE FINAL RATIFIED LIST PDF FILE**: A button.

Navigation links include Home, Admissions, Change Password, and Logout. A welcome message reads 'APEAMCET - 2016 Welcome ! colg19108'.

## LIST OF CANDIDATES ENTERED SCREEN



The screenshot displays the 'LIST OF CANDIDATES ENTERED SCREEN' for APEAMCET - 2016. It includes a 'Print' button and the following sections:

**DETAILS OF CANDIDATES ENTERED AT UNDER 'B' CATEGORY - 2016-17**  
**COLLEGE: ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK), KANIGIRI - [PKS]**

**DETAILS OF VACANCIES GIVEN TO COLLEGE**

SNO	BRANCH CODE	BRANCH NAME	TOTAL SEATS
1	CIV	CIVIL ENGINEERING	18
2	CSE	COMPUTER SCIENCE AND ENGINEERING	18
3	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING	36
4	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING	36
5	MEC	MECHANICAL ENGINEERING	18
6	PHM	MINING ENGINEERING	18

**DETAILS OF CANDIDATES ENTERED APEAMCET UNDER 'B' CATEGORY - 2016-17**

SNO	CANDIDATE NAME	FATHER NAME	NRI	GENDER	CAT.	JEE MAINS RANK.	EAMCET RANK 2016	% OF MARKS	% OF MARKS (GROUPS).	INST CODE-BRANCH	STATE IN INDIA (TO WHICH CANDIDATE BELONG TO)
1	PRASAD	PRASAD	YES	F	ST	-	-	-	-	ABRK_CIV	AP
2	QQQQ	QQQQ	NO	F	ST	-	-	44.00	44.00	ABRK_CIV	AP
3	AAAA	AAAA	NO	M	ST	-	-	55.00	55.00	ABRK_CIV	AP
4	ABRK	ABRK	CWGF	ST	-	-	-	-	-	ABRK_CIV	AP
5	JDFKDJFK	LKFKGDSLFK	NO	M	ST	-	-	45.00	56.00	ABRK_CIV	AP
6	AAAA	AAAA	NO	F	ST	-	-	55.00	48.00	ABRK_CIV	AP
7	ZZZZ	ZZZZ	YES	F	ST	-	-	-	-	ABRK_CSE	AP
8	QWER	QWER	YES	M	ST	-	-	-	-	ABRK_CSE	AP
9	ZCVV	ZCVV	NO	M	SC	-	-	78.00	78.00	ABRK_CSE	AR
10	ADSF	SADF	NO	F	OC	-	-	-	-	ABRK_ECE	99
11	LKJH	LKJH	NO	F	BC, B	-	-	54.00	54.00	ABRK_ECE	AR
12	HJDFG	DFGHJ	YES	F	ST	-	-	98.00	98.00	ABRK_ECE	DL
13	AAAA	SSSS	NO	F	ST	-	-	88.00	87.00	ABRK_ECE	AP
14	AAAA	AAAA	NO	F	SC	-	-	12.00	40.00	ABRK_ECE	AP
15	GGGG	GGGG	NO	M	ST	-	-	54.00	54.00	ABRK_ECE	AR
16	SUPER	SUPER	PIO	M	BC, E	-	-	55.00	55.00	ABRK_EEE	99
17	ACVV	ACVV	NO	F	SC	-	-	88.00	88.00	ABRK_EEE	CH

Designed & Developed by National Informatics Centre, Andhra Pradesh State Unit, Hyderabad  
 Disclaimer : Content on this website is published and managed by State Council of Higher Education, Andhra Pradesh.

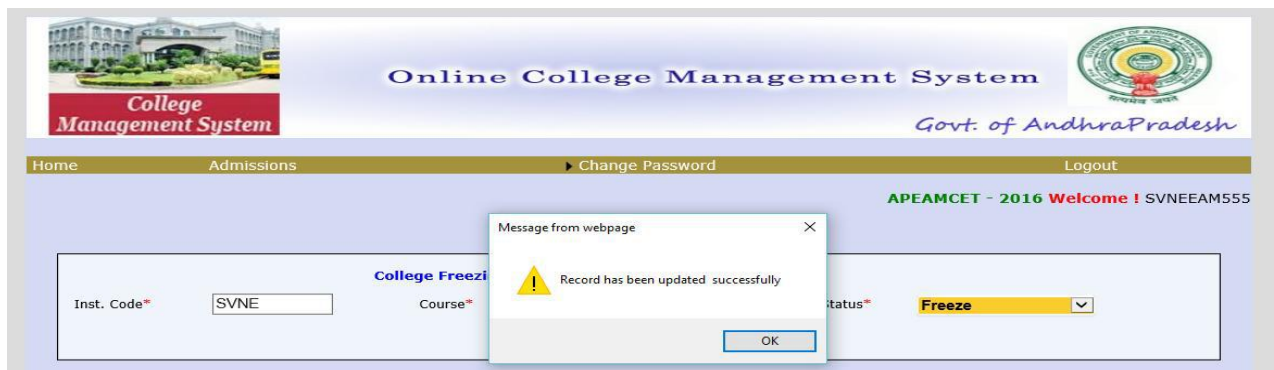
If any mistake is committed, the details can be modified or deleted.

## FREEZING OF UPLOADED CANDIDATES

After completion of entries of candidates admitted under management, category A (for SW-2, SW-3 only) and Supernumerary admissions under relevant heads, click on **freeze uploading** link. Once the freeze uploading is selected and saved, no more entries are allowed and it is only a one time activity.



Fill the requisite details and click on save.



## PAYMENT OF PRESCRIBED FEE

11. For payment of prescribed fee, as applicable, click on **Online payment by college.**

Name of the college:	SRI VIDYA NIKETAN ENGINEERING COLLEGE
Address:	SREE SAINATH NAGAR,A RANGAMPET,517102
District:	Chittoor
Mobile No:	0877-2236711
Email:	svec_principal2005@yahoo.com
Affiliated University:	JNTUA
Admission Window:	SW1
Quota:	Management
Admission Related:	Engineering
Payment Details:	Choose Payment
Last Date:	Processing Fee
Number Of Students:	Service fee
Late Fee:	Regularization fee
Total Fee:	
	Payment Mode

Select quota of admissions from the drop down list , select the admission related and payment details and click on payment mode. Depending on the number of candidates, their reservation category, qualified or not qualified, admissions made within cut-off date the total fee to be paid will be displayed. However, admissions made after cut-off date, the fee to be paid including the late fee (Rs.2000/- per day ) will be displayed.

### **PROCESSING FEE PAYMENT THROUGH BILLDESK**

**For payments through credit/debit/net banking, click on Billdesk option and make payment accordingly. Take a print out of the successful transaction** from BILLDESK for the payment received and enclose a copy of it along with the documents to be submitted for scrutiny.

### **SUBMISSION OF DOCUMENTS FOR SCRUTINY:**

The following documents in support of the admissions made shall be submitted as a spiral binding book.

**1.college covering letter signed by principal**

**2.copy of fee payment receipt (Bill desk/APONLINE)**

**3.Notification published in leading news paper**

**4.printout of Details of candidates uploaded in the webportal signed by principal**

**5.Submit the Xerox copies of the documents of the candidates in the same order as per the list at S.No 3**

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact

9100998068 and 9100998069

If any error is occurred while entering the data kindly mail the error with screen shot to [specialofficerapsche@gmail.com](mailto:specialofficerapsche@gmail.com)

## FORGOT PASSWORD:

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

The screenshot shows the website header with 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'Home', 'College', 'Change Password', and 'Logout'. Below the navigation bar, there is a 'College Mobile Number Registration' section with two input fields: 'College Code/Institute Code\*' and 'SMS to Mobile:\*'. An 'UPDATE' button is located below the input fields.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page. Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

The screenshot shows the website header with 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'Home', 'College', 'Change Password', and 'Logout'. Below the navigation bar, there is a 'Forgot Your Password' link. A callout bubble points to this link with the text 'Click on the link'. To the right of the link is a login form with fields for 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password', 'Center Code' (AUCPSF), and 'Enter Text' (PZFQ8W). A 'Sign-In' button is located below the login form.

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

The screenshot shows the website header with 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'Home', 'College', 'Change Password', and 'Logout'. Below the navigation bar, there is a 'College Mobile Number Registration' section with two input fields: 'College Code/Institute Code\*' and 'SMS to Mobile:\*'. An 'UPDATE' button is located below the input fields.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page.



Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

The screenshot shows the website interface for the State Council of Higher Education, Government of Andhra Pradesh. The header includes the organization's name and logo. Below the header, there are sections for 'Browser Settings', 'Forgot Your Password', and a 'Security Alert'. A 'Login' form is visible on the right, with fields for 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password', 'Center Code' (AUCPSF), and 'Enter Text' (PZFQ8W). A 'Sign-In' button is at the bottom of the form. A callout bubble points to the 'Forgot Your Password' link with the text 'Click on the link'. Below the login form, there is a section for 'Forgot your password?' with a form containing 'Type of User' (College), 'User Name', and 'SMS to Mobile' fields, and a 'Get New Password' button. A note at the bottom states: 'Note : Mobile Number should match to the data submitted (if any) earlier. Otherwise, Contact DTE for further assistance.'

- 
- Password shall be maintained confidential to ensure correctness of entries and misuse by others.

**Address for submission of supporting documents**

The Special Officer CETs,

A. P. State Council of Higher Education,  
Sri Mahendra Enclave, NRI Block, 1<sup>st</sup> & 2<sup>nd</sup> Floor,

Tadepalli,

Guntur – 522501.

### **PROCEEDINGS for the ratification/rejection of admissions made**

9. After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

### **REVISED DATES FOR MANAGEMENT / SUPERNUMERARY QUOTA OF ADMISSIONS**

Last date for uploading details of Management/Convener/Supernumerary quota of seats in the web portal -Without late fee	31.08.2019
Last date for payment of processing fee without late fee.	02.09.2019
Last date for uploading details of Management/Convener/Supernumerary quota of seats in the web portal – With late fee of Rs.2000/- per day	07.09.2019
Last date for freezing of uploaded details with late fee	09.09.2019
Last date for payment of processing fee with late fee	10.09.2019
Last date for submission of hard copies of documents of candidates admitted	On or before 12-09-2019 [on working days only]

SW-1 COLLEGES –SPOT ADMISSIONS	<a href="https://apeamcetd.nic.in">https://apeamcetd.nic.in</a>
SW-2, SW-3 COLLEGES-Convener quota and SPOT ADMISSIONS	<a href="https://apeamcetd.nic.in">https://apeamcetd.nic.in</a>
MANAGEMENT QUOTA, SUPERNUMERARY QUOTA OF ALL COLLEGES OF SW-1, SW-2 AND SW-3	<a href="https://apcatbspot.nic.in">https://apcatbspot.nic.in</a>

### **PROCESSING FEE TO BE PAID**

<b>Status of the candidate</b>	<b>OC/BC</b>	<b>SC/ST</b>
Qualified in CET concerned	1200/-	600/-
Not qualified/not appeared in CET concerned	1600/-	1000/-
For Supernumerary 15% seats of FN/PIO/CNWGF	5000/-	5000/-
Late fee levied after the stipulated date but up to the cut-off date : Rs.2,000/- per day		